



FOGO Reference Group

Terms of reference and membership list

August 2020

Terms of reference

Purpose

The Department of Water and Environmental Regulation (DWER) is committed to an inclusive approach to policy and legislation development to support the best outcomes for the community, industry, and Western Australia, consistent with the state's *Waste avoidance and resource recovery strategy 2030* (the waste strategy).

The waste strategy contains a headline strategy for all local governments in the Perth and Peel regions to provide a consistent three-bin kerbside collection system, which includes separation of food organics and garden organics (FOGO) from other waste categories, by 2025.

Scope

The waste strategy action plan 2020-21 contains actions which support the waste strategy's FOGO commitments, including action 2.2: Support implementation of the three-bin FOGO system rollout.

To implement action 2.2, the Waste Authority is committed to developing, implementing and reviewing a FOGO rollout plan which aims to:

- maintain a rollout schedule of local government FOGO services (including projected FOGO generation rates) to guide FOGO planning and projects
- facilitate actions to match processing capacity with expected FOGO generation rates (encouraging appropriate processing capacity)
- facilitate market development for FOGO-derived products.

The FOGO Reference Group is convened to provide advice to the Waste Authority on action 2.2.

Membership

The membership of the group will consist of representatives from:

- DWER: Waste Avoidance and Resource Recovery (Chair), on behalf of the Waste Authority, and Regulatory Services
- Department of Planning, Lands and Heritage (DPLH)
- Western Australian Local Government Association (WALGA) and/or Municipal Waste Advisory Council (MWAC) and local governments
- regional councils (Perth and Peel)
- Australian Organics Recycling Association (AORA)

- Waste and Recycling Industry Association WA (WRIWA)
- Cleanaway
- Remondis Australia Pty Ltd (WA)
- SUEZ Recycling & Recovery Australia

WALGA may invite five local government representatives. Local government membership should rotate to provide an opportunity for local governments to participate.

Other key stakeholders may attend meetings from time to time in relation to specific issues, at the invitation of the Chair.

Role of members

The FOGO Reference Group will have an important role in supporting action 2.2 and advising the Waste Authority on key issues. Meetings will be conducted in a collaborative manner.

Members are encouraged to represent the view of their sector. Members will be expected to share information with others in their sector, unless the information is identified as being confidential.

Reaching agreement

The collaborative nature of the group means that its outcomes and actions should be mutually agreed wherever possible. Recommendations to the Waste Authority will be formed by consensus but if this cannot be achieved, the range of views will be conveyed to the Waste Authority.

Meeting frequency

The group will meet quarterly unless by prior agreement.

Meeting duration

Meetings will be scheduled to make best use of members' time and will be about two hours in duration. Notice will be provided to members ahead of each meeting of the agenda and timing.

Meeting format

Meetings will be held online. Meetings may be held in person if required, subject to COVID-19 physical distancing measures if applicable.

Meeting outcomes

A meeting outcomes statement will be published on the Waste Authority website after each meeting. The statement will focus on the FOGO Rollout Plan, including projects and key issues raised by members. The outcomes statement is intended to respect the confidentiality of members and their views. The views of individual

members will not be included in the outcomes statement unless it is their wish to do so.

Secretariat

Secretariat support will be provided by DWER. Secretariat support will include the scheduling of meetings, coordination of agendas and circulation of minutes.

Confidentiality

Matters to be kept confidential within the group will be identified at each meeting.

Conflict of interest

Conflict of interest will be managed in line with the Government of Western Australia's [Conflicts of interests – Guidelines for the WA public sector](#).

When members believe they have an actual, potential or perceived conflict of interest on a subject, they must declare a conflict of interest to the Chair. The Chair will determine the appropriate response, which may include withdrawal from the discussion.

Review

A review of these terms of reference will be conducted by DWER with input from the FOGO Reference Group as required. The findings and recommendations of the review will be provided to the Waste Authority for consideration

Members

Entity	Representative(s)
State Government	
DWER Waste Avoidance and Resource Recovery	Bernard Ryan (Chair) Scott McKenzie Julie Barnes
DWER Regulatory Services, Industry Regulation, Waste Industries	Ruth Dowd (Senior Manager, Waste Industries) Proxy: Jarrod Abrahams (Manager, Licensing Waste Industries)
DPLH	Michael Daymond (Planning Manager, Land Use Planning) Proxy: Cath Meaghan (Planning Director, Land Use Planning)
Local government (on rotation)	
City of Fremantle	Ross Cullen (Waste Management Team Leader)
City of Melville	Paul Molony (Manager, Resource Recovery and Waste)
City of Perth	Clint Aitkin (Business Waste Management Officer)
City of Rockingham	Nuno Dionisio (Manager, Waste Services)
City of Stirling	Rick Bryant (Manager, Waste and Fleet)
City of Subiaco	Robert Wylie (Coordinator Infrastructure Maintenance and Waste Services)
City of Vincent	Andrew Murphy (Executive Director, Infrastructure and Environment)
City of Wanneroo	Scott Cairns (Manager, Waste Services)
Town of Bassendean	Brice Campbell (Recycling and Waste Coordinator)
Regional councils	
Eastern Metropolitan Regional Council	Marcus Geisler (Chief Executive Officer)
Mindarie Regional Council	Gunther Hoppe (Chief Executive Officer)

Entity	Representative(s)
	Deputy: Andrea Slater (Director, Corporate Services)
Southern Metropolitan Regional Council	Brendan Doherty (Executive Manager, Strategic Projects)
Western Metropolitan Regional Council	Libby Eustance (Manager, Communications and Education)
Associations	
AORA	David Cullen (Chair)
WALGA	Rebecca Brown (Manager, Waste and Recycling)
WRIWA	Michael Bobrowicz (Executive Officer)
Industry	
Cleanaway	John Mulholland (Regional Manager, Post Collections)
SUEZ Recycling & Recovery Australia	Craig Barker (State General Manager, Western Australia) Proxy: Daniel van Veen (Infrastructure Manager, Western Australia)
Remondis Australia Pty Ltd (WA)	Chris Gusenzow (General Manager, Western Australia) Proxy: Justin Pereira (Commercial Logistics Manager, Western Australia)