



Roads to Reuse Local Government Incentives Program

Funding Guidelines



A Waste Authority Program

August 2022

Foreword

The *Waste Avoidance and Resource Recovery Strategy 2030* (Waste Strategy) aims to move Western Australia (WA) to a sustainable, low-waste, circular economy in which human health and the environment are protected from the impacts of waste. The strategy contains objectives to **avoid** waste, **recover** more value and resources from waste, and **protect** the environment from the impacts of waste, supported by ambitious though achievable targets.

The Waste Strategy identifies construction and demolition (C&D) waste as a focus material and includes a target to increase C&D material recovery to 80 per cent by 2030. The strategy recognises the role of procurement in supporting the material recovery targets. Procurement is critical to developing strong markets for recycled materials and 'closing the recycling loop'.

There are opportunities to procure and use significant volumes of recycled C&D products in transport infrastructure projects. The Waste Authority's Roads to Reuse (RtR) program supports the use of recycled C&D products in civil applications, such as road construction. It does this by supporting the supply of recycled C&D products to market that meet a product specification, to protect human health and the environment.

Roads to Reuse was developed by the Waste Authority and the Department of Water and Environmental Regulation (DWER) in partnership with Main Roads WA, the Department of Health and Waste and Recycling Industry WA (WRIWA). Main Roads has used significant volumes of recycled materials and is committed to increasing the amount used to support the state's targets. Not only does Main Roads' use directly support the State's waste targets, Main Roads provides leadership by demonstrating the benefits of using recycled products.

The Waste Authority aims to build on the success of RtR by encouraging the use of recycled C&D products by other entities, including local government. The \$350,000 *Roads to Reuse: Local Government Incentives Program* encourages the use of recycled C&D products by providing an incentive payment to local governments that use RtR products. In addition to supporting the waste strategy targets, the use of recycled products can be very cost effective and deliver exceptional performance. Recycled C&D products can deliver time, labour and water savings during construction on top of the significant environmental benefits. I encourage you to refer to the [Roads to Reuse pilot project](#) report for detailed information about the Roads to Reuse pilot, including the benefits of using recycled materials.

The Roads to Reuse: Local Government Incentives Program is one of several initiatives in the Waste Authority's C&D Rollout Plan, informed by the C&D Reference Group, which encourages the use of RtR products in local government applications. The program responds to calls for financial incentives to use recycled materials so that more local governments can benefit from using the material. The Waste Authority is also supporting the development of Design and construction guidance for local government roads to help the sector use recycled materials in road applications.

I encourage local governments to take advantage of the Roads to Reuse: Local Government Incentives Program to benefit from using recycled materials, support the State's waste and recycling targets, and to pave the way towards a more sustainable future.

Elizabeth Carr AM
Waste Authority Chair

Program objectives

Main Roads WA has demonstrated the benefits of using recycled Roads to Reuse (RtR) materials in its road construction projects. The aim of this program is to encourage the use of recycled RtR products in local government projects to:

- support sustainable markets for recycled C&D products
- provide an opportunity for local governments to benefit from using recycled C&D products
- help 'normalise' the use of recycled products in civil construction projects
- help to close the recycling loop, support local recycling jobs and investment, and support WA's move towards a more circular economy.

How the program works

The *Roads to Reuse: Local Government Incentives Program* provides a payment of \$5 for each tonne of RtR product used by a local government which is sourced from an accredited RtR supplier. A local government must provide evidence of RtR material being purchased from an accredited supplier and used in a local government project.

Payments will be capped at \$35,000 per local government (equating to 7,000 tonnes of product). This is to provide an opportunity for multiple local governments to access funding. There is also a minimum claim threshold of \$1,000 (equating to 200 tonnes of product).

Local governments can claim payments relating to each tonne of product used over a single project or multiple projects.

Claims must be made through the DWER grants portal.

The program budget for 2022–23 is \$350,000. Payments will be made to local governments on a 'first come, first served' basis until the budget is exhausted.



Application, claims and payment process

Payments will be made based on the number of tonnes of RtR product purchased in the funding period and used in local government projects (a single project or multiple projects).

To make a claim for funding, a local government must:

- purchase RtR products from an accredited supplier
- show evidence of purchase (tax invoice), including the amount (tonnes) of RtR purchased and date of purchase
- show evidence of use, such as a statement of capital works projects, and the quantities of RtR material used/required for use in a project. Photographs of material used in projects will help to support claims
- any excess material purchased but not used for the original purpose is still eligible for funding if it used within two years from the date of purchase.

Local government projects include projects delivered by a local government itself and those delivered on its behalf under contract. Contractors are not able to claim payments under the program.



How to apply

Applications must be completed and submitted through the DWER grants portal (SmartyGrants) which provides an easy-to-use online application form.

Please read the SmartyGrants help guide for applicants and frequently asked questions (FAQs) prior to starting your application.

You must register (or login if you have registered for SmartyGrants previously) before you can make an online claim.

We recommend previewing online or downloading the application form to review the information required before starting your application.

Applicants can contact the program coordinator prior to making a claim to confirm details such as:

- the application process
- the list of RtR suppliers and their RtR accreditation status
- funding availability (noting that the program budget is capped at \$350,000 in 2022-23).

The RtR program coordinator can be contacted on 6364 6945 or by email to wastegrants@dwer.wa.gov.au.

All submitted applications will receive a confirmation email with a copy of the submitted application attached. This will be sent to the email address that was used to register for access.

(If a confirmation email is not received, please check your email junk folder before contacting the RtR programs coordinator for help.)

To receive a payment, local governments must provide evidence to the satisfaction of the Waste Authority that RtR product has been purchased and used (or is intended for use). This means that

when applying for funding, applicants must upload into the system:

- a 2022-23 tax invoice (*see ATO website on definition of a tax invoice*) that shows the type of RtR product purchased; and
- a list of capital works and the tonnes of RtR that have or will be used (see Payments section).

Funding conditions Eligibility

The *Roads to Reuse: Local Government Incentives Program* is available to all Western Australian local governments and regional councils. However, material must be sourced from an accredited RtR supplier.

To be eligible for funding, a local government must have no outstanding levy payments as required under the Waste Avoidance and Resource Recovery Levy Regulations 2008.

RtR suppliers

Payments will only be made for the purchase and use of RtR products from an accredited RtR supplier at the time of purchase. Visit the Waste Authority website for a list of RtR recyclers and their accreditation status www.wasteauthority.wa.gov.au/programs/view/roads-to-reuse. Please note that the accreditation status of RtR suppliers is subject to change. Every effort will be made to ensure the Waste Authority website is up to date; however, applicants are encouraged to check the RtR accreditation status of suppliers with the program manager.

Payments

Payments will be made based on the number of tonnes of RtR product purchased and used (or required for use) in local government projects.

The program recognises that on occasion, project managers may over-order materials for civil construction projects. Materials that are surplus to a project's requirements may be used in other projects. The program will pay for:

- RtR materials purchased and used in specified local government civil construction projects
- RtR materials purchased for one local government civil construction project, but subsequently used in another. Any excess material purchased but not used for the original purpose must be used within two years from the date of purchase.

The program will not pay for:

- materials that are surplus to requirements and returned to the supplier
- materials purchased prior to the launch of this program.

Minimum claims - claims must not be less than \$1,000.

Maximum claims – payments under the program are capped at \$35,000 per local government.

Evidence

Local governments must provide evidence of purchase, including the amount of RtR product purchased (tonnes), the date of purchase and the RtR supplier. Local governments must also provide details of the use/intended use of RtR product (refer Application, claims and payment section).

Acknowledgement

Waste Avoidance and Resource Recovery (WARR) Account funding support must be acknowledged as per the Acknowledgement Guidelines on the [Waste Authority website](http://www.wasteauthority.wa.gov.au/programs/view/roads-to-reuse).

Amendments

The Waste Authority reserves the right to update the program details by way of addendum to this funding guide.

The Waste Authority reserves the right, at its absolute discretion, to withhold funds claimed under the program to entities that it reasonably determines do not meet these eligibility requirements.

Additional Information for purchasers

The *Roads to Reuse: Local Government Incentives Program* is one of several initiatives being delivered under the Roads to Reuse program. Roads to Reuse program includes the following elements:

- **The RtR product specification – recycled road base and recycled drainage rock** designed to protect human health and the environment.
- **The RtR Recycler Support Scheme** – funding program to support C&D recyclers with the costs of RtR accreditation, including the costs of sampling and testing material.
- **Independent Auditing** - the RtR program delivers an independent audit of C&D recyclers' processes and products. The audit provides an additional level of assurance to purchasers of recycled C&D products.
- **The RtR: Local Government Incentives Program** – the funding program described in these guidelines.

Further details about the Roads to Reuse program, including accredited suppliers and a report on the Roads to Reuse pilot, are available at www.wasteauthority.wa.gov.au/programs/view/roads-to-reuse.

Using SmartyGrants

Please read the [SmartyGrants help guide for applicants](#) prior to starting your application. We recommend previewing online or downloading the application form to review the information required before starting your application. A registration is required to log in and access SmartyGrants before starting a submission (please refer to the "How to Apply" section above).



Contacts

For further information regarding the RtR program or the RSS, please contact the program manager at RtR@dwer.wa.gov.au. Contact details for the Waste Authority are:

Address: Waste Authority
C/O Department of Water and Environmental Regulation
Level 7, Prime House, 8 Davidson Terrace, Joondalup

Mail: Locked Bag 10, JOONDALUP DC WA 6919

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