



**GOVERNMENT OF
WESTERN AUSTRALIA**

Waste Authority

Strategic Partnerships Policy

March 2011



Waste Authority



Western Australia.
Too good to waste.

www.zerowaste.wa.gov.au

Document History

Revision History			
Revision	Revision Date	Summary of changes	Changes marked
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Approvals	This document requires the following approvals			
Name	Signature	Title	Date	Version
		Chairman		
		Deputy Chair		
		Member		

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Name	Date	Version	
Waste Authority			
Deputy Director General Environment, Department of Environment and Conservation			
General Manager, Office of the Waste Authority			
Manager, Waste Management Branch, DEC			

THE WASTE AUTHORITY POLICY ON STRATEGIC PARTNERSHIPS MARCH 2011

1. PURPOSE

Strategic partnerships are formal alliances between the Waste Authority and key stakeholders to enable consolidated engagement and/or the building of mutual long-term goals and commitments to waste avoidance and resource recovery.

The Authority will seek strategic partners who are best placed to assist with advancing the *Waste Avoidance and Resource Recovery Act 2007* (WARR Act) objects and the Authority's strategic priorities as outlined in the [Waste Strategy](#).

2. OBJECTIVES

The Authority will engage in a Strategic Partnership where the partner organisation is aligned to assist in the following crucial objectives:

- advances the Authority's goals and objectives
- increases the effectiveness of the Authority's strategic programs
- communicates the Authority's key messages to target audiences
- improves the Authority's understanding of the needs and constraints of key stakeholders
- enhances the Authority's public image and reputation.

3. LEGISLATIVE BASE

The Waste Authority operates according to the following legislation in respect of ethics and financial accountability:

- *Waste Avoidance and Resource Recovery Act 2007*
- *Financial Management Act 2006*
- *Auditor General Act 2006*
- *Public Sector Management Act 1994*
- *Freedom of Information Act 1992*

4. POLICY

The Authority will consider partnerships which align:

- strategies which make lasting changes to avoid or reduce waste and change sustainability behaviour
- strategies which include regional areas in the Waste Strategy
- strategies which address specific issues for the avoidance or resource recovery of priority waste streams.

5. POLICY IMPLEMENTATION REQUIREMENTS

5.1 FUNDING

Where funding support is considered appropriate, decisions will be made according to the requirements of the partnership.

Due diligence will be applied by the Authority to determine the suitability of an intended partner before any agreement for funding is made.

Funding is contingent on completion of a partnership agreement and satisfactory performance by the partner in accordance with the requirements specified in the agreement.

Funding is dependent on approval of the Minister for Environment.

Strategic partnerships do not automatically involve funding, but can be based on the deliverables of mutual goals.

Co-contributions from the strategic partner will be strongly encouraged.

In-kind contributions (e.g. Partner time, office space, provision of computer and telephone) from strategic partners are expected and will be carefully assessed.

5.2 TIMEFRAMES

Timeframes for strategic partnerships will be dependent on the partnership's objectives and the activities involved. The minimum timeframe will be six months.

Extensions to timeframes will be considered by the Waste Authority on a case-by-case basis as the need arises.

5.3 ASSESSMENT CRITERIA

Strategic partnership proposals will be assessed on the following criteria:

- a sound, fully descriptive proposal with measurable outcomes for the Authority to assess
- contributes to the objects of the WARR Act
- consistent with the Waste Strategy
- aligned with and expected to have significant impact on the Authority's strategic priorities
- demonstrates value for money
- contributes resources towards the partnership, either financial or in-kind
- enhances the Authority's reputation
- includes a communications plan.

5.4. PROPOSAL APPLICATIONS (Information to be supplied):

A detailed and descriptive proposal is required that enables an accurate and thorough assessment to be made by the Authority.

Proponents will be referred to the Strategic Partnership Guidelines that fully outline the information which must be included in partnership proposals.

6. ASSOCIATED POLICIES

Waste Authority Code of Conduct

Waste Authority Conflict of Interest Policy

State Supply Commission, *Sponsorship in Government Guidelines*

7. PROCEDURE

Partnership proposals are to be directed to the Chairman. The Authority will assess proposals and provide their decisions to potential partners in a timely fashion.

8. CONDITIONS

Contractual partnership agreements will be issued for every partnership in order to ensure compliance with Government policies and legislation.

Progress payments will only be made after the submission by the Strategic Partner of suitable interim progress reports are provided to the Authority.

Partners can only use their allocation of funding for the purpose outlined in the strategic partnership agreement.

Partners must acknowledge funding assistance by the Authority on their own website, in any advertising and on any material relating to the partnership for which the funds were allocated, including displaying the State Government and Waste Authority logos. Guidelines on acknowledgement requirements and logos are available at www.zerowaste.wa.gov.au

9. CUSTODIAN

Manager Strategic Partnerships